



MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Living Sky School Division No. 202

On

Wednesday, September 4, 2019 at 4:00 p.m.

Central Office Board Room

North Battleford, SK

PRESENT

Trustees: *Pethick, Gartner, Link, Arsenault, Kowalchuk, Miller, Leask, Heintz*. Also in attendance were: Director of Education, *Brenda Vickers*; and Chief Financial Officer, *Lonny Darroch*.

Absent: Trustees *Hiebert & Wouters*.

CALL TO ORDER

Chairman *Pethick* called the meeting to order at 4:00 p.m.

AGENDA

Trustee *Heintz* moved the agenda be approved.

Carried

DECLARATION OF CONFLICT OF INTEREST

None.

MINUTES

Trustee *Leask* moved the Board approve the minutes of the Regular Meeting of June 12, 2019.

Carried

DELEGATIONS

Strategic Reports

- i. Invest in Infrastructure for Safe, Secure, Sustainable and Functional Learning Environments 4.1 – *Lonny Darroch*, CFO.
- ii. Increase Children's Readiness to Learn Exiting Kindergarten 1.1 – *Tonya Lehman & Nancy Schultz*, Superintendents of Learning.

BOARD ITEMS

- i. Communications Report – reviewed
- ii. 2019-2020 School Year Proclamation List - reviewed
- iii. Continuous Agenda – reviewed
- iv. SSBA Vision engagement Report – reviewed
- v. Board Professional Development

DIRECTOR OF EDUCATION REPORT

Director of Education, *Brenda Vickers* presented the non-confidential items of the Director's report as filed.

CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer, *Lonny Darroch* presented the non-confidential items of the Chief Financial Officer's report as filed.

ACCOUNTS

Trustee *Pethick* moved the Board approve payment of accounts as follows:

Apr 8/19	#PJ00288 (Online Payment)	\$ 3,400.61
May 17/19	#PJ00289 (Online Payment)	910.10
June 4/19	#PJ00290 (Online Payment)	602,874.88
June 10/19	#003107 – 003109 (US Acct)	989.60
June 10/19	#DD072170 – DD072305 (Direct Deposit)	1,422,336.95
June 10/19	#082721 – 082783	53,045.71
June 10/19	#PJ00291 (Online Payment)	6,513.23
June 10/19	#PJ00292 (Online Payment)	1,200.03
June 11/19	#PJ00293 (Online Payment)	1,296.06
June 12/19	#PJ00294 (Online Payment)	38,366.20
June 19/19	#PJ00295 (Online Payment)	618,036.71
June 20/19	#DD072306 – DD072483 (Direct Deposit)	395,534.05
June 20/19	#082784 - 082885	252,666.86
June 20/19	#003110 – 003112 (US Acct)	838.40
June 28/19	#003113 (US Acct)	91.62
June 28/19	#DD072484 – DD072639 (Direct Deposit)	266,483.81
June 28/19	#082886 - 082970	89,937.08
June 28/19	#PJ00296 (Online Payment)	25,448.41
July 2/19	#PJ00297 (Online Payment)	660,378.65
July 9/19	#PJ00298 (Online Payment)	167.83
July 9/19	#PJ00299 (Online Payment)	745.98
July 10/19	#DD072640 – DD072813 (Direct Deposit)	1,343,410.58
July 10/19	#082971 - 083016	72,014.09
July 10/19	#003114 – 003116 (US Acct)	349.90
July 19/19	#DD072814 – DD072861 (Direct Deposit)	212,367.07
July 19/19	#083017 – 083051	95,475.99
July 19/19	#003117 (US Acct)	791.39
July 22/19	#PJ00300 (Online Payment)	61.63
July 22/19	#PJ00301 (Online Payment)	60.00
July 22/19	#PJ00302 (Online Payment)	560,559.53
July 24/19	#PJ00303 (Online Payment)	90.61
July 31/19	#DD072862 – DD072888 (Direct Deposit)	295,163.08
July 31/19	#083052 - 083070	47,127.65
Aug 1/19	#PJ00304 (Online Payment)	539,516.11
Aug 9/19	#DD072889 – DD072905 (Direct Deposit)	7,475.79
Aug 9/19	#083071 – 083087	161,458.35
Aug 13/19	#DD072906 – DD072907 (Direct Deposit)	113,957.01
Aug 14/19	#PJ00305 (Online Payment)	324.83
Aug 14/19	#PJ00306 (Online Payment)	111.08
Aug 14/19	#PJ00307 (Online Payment)	1,323.84
Aug 20/19	#DD072908 – DD072938 (Direct Deposit)	45,414.57
Aug 20/19	#083088 – 083097	102,926.35
Aug 20/19	#003118 – 003119 (US Acct)	6,708.98
Aug 26/19	#PJ00308 (Online Payment)	2,284.93
Aug 27/19	#PJ00309 (Online Payment)	514,434.43
Aug 30/19	#DD072939 – DD072984 (Direct Deposit)	387,287.06
Aug 30/19	#083098 – 083130	26,705.03
Aug 30/19	#003120 (US Acct)	92.00
		\$ 8,978,754.65

Trustee *Heintz* moved the Board move to in camera session.

Trustee *Leask* moved the Board rise and report from in camera session.

CLOSED SESSION

- i. Confidential HR Staffing Report as of September 4, 2019
- ii. Board Development Session Follow-up

RESOLUTIONS

- 001 – 09/04/19 Trustee *Miller* moved the Board accept both the Invest in Infrastructure for Safe, Secure, Sustainable and Functional Learning Environments 4.1 as presented by *Lonny Darroch*, CFO and Increase in Children's Readiness to Learn Exiting Kindergarten 1.1 as presented by *Tonya Lehman and Nancy Schultz*, Superintendents of Learning.
Carried
- 002 – 09/04/19 Trustee *Kowalchuk* moved the Board accept the Communication Report as presented by Shannon Lessard, Office Manager/Communications.
Carried
- 003 – 09/04/19 Trustee *Miller* moved the Board accept the HR Staffing Report as attached by *Jim Shevchuk*, Superintendent of Learning, as amended.
Carried
- 004 – 09/04/19 Trustee *Arsenault* moved the Board approve the planned audit involvement of the Provincial Auditor of Saskatchewan for the August 31, 2019 audit.
Carried
- 005 – 09/04/19 Trustee *Gartner* moved the 18 ballots for the annual general meeting be distributed evenly among the trustees attending the Fall General Assembly.
Carried
- 006 – 09/04/19 Trustee *Link* authorized administration to contact the Town of Cut Knife and the RM of Cut Knife to discuss the sale of the former Cut Knife Elementary School building.
Carried

CORRESPONDENCE

- i. STF Bulletin – June 2019 - distributed
- ii. Eagle Feather News – July & August 2019 – distributed
- iii. Leaders and Learners - Summer 2019 - distributed

ADJOURNMENT

Trustee *Kowalchuk* moved the meeting be adjourned at 6:30 pm.

CHAIRMAN OF THE BOARD

CHIEF FINANCIAL OFFICER