



Living Sky School Division No. 202

BOARD PACKAGE

Information for the regular meeting of the Living Sky School Division Board of Education on:

January 28, 2026



Prepared By:
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Prepared For:
LSKYSB Board of
Education



www.livingskysd.ca



306-937-7702



AGENDA

LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Regular Meeting

Date: January 28, 2026 – 4:00 pm

A. Call to Order	
A.1 Land Acknowledgement & Values	Page 3
A.2 Declaration of Conflict of Interest	
B. Approval of Agenda	
B.1 Agenda	
C. Approval of Previous Minutes	
C.1 Regular Board Meeting – December 10, 2025	Page 4
D. Business Arising / Unfinished Business from Previous Meeting	
E. Presentations & Delegations	
E.1 NBCHS Welding Student Visit	
G. Action Items	
G.4 Rural Student Transportation Services	Page 6
RFP Award Recommendation	
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G.2 Appointment of Auditor	Page 8
G.3 Ratification of Memorandum of Settlement	Page 9
CUPE 4747	
G.5 Minor Capital	Page 10
G.6 Elder's Council	Page 14
F. Business as Usual	
F.1 Facilities BAU	Page 15
Wilma Peek, Facilities Specialist	
F.2 Superintendents BAU	Page 44
Supervision/Curriculum Update	
H. Administrative Reports	
H.1 Director's Report	Page 47
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**I. Board Reports**

I.1	Board Chair Commitments – December Trustee <i>Pethick</i>	Page 54
I.2	Public Section – Trustee <i>Kobelsky</i>	
I.3	Catholic Advisory Committee Update Trustees <i>Leask & Kemory</i>	

J. Information Items

J.1	Continuous Agenda	Page 55
J.2	December 31 Enrolments	Page 59
J.3	Fiscal Accountability Report	Page 61
J.4	SSBA Trustee Academy Jan 29, 2026	Page 65
J.5	SSBA Spring Assembly Apr 16 – 17, 2026 (no agenda available yet)	
J.6	CSBA July 5 – 8, 2026	Page 66

K. In-Camera**L. Items Arising from In-Camera****M. Advocacy****N. Adjournment**



Land Acknowledgement

Living Sky School Division acknowledges that we live, learn, and work on Treaty 6 Territory, the traditional lands of the Nêhiyawak, Nakawe, Dene, Lakota, Nakota, Dakota, and Métis peoples.

We honour the spirit and intent of our sacred treaty relationship and recognize the deep connections Indigenous peoples have to this land. As we move forward, we commit to creating spaces where every person feels valued, respected, and included. We draw inspiration from the teaching of the land and the wisdom of those who have cared for it since time immemorial. Together, we strive for reconciliation through action—by listening, learning, and ensuring we are welcoming for all.

Values

Genuine Relationships are...	Genuine Relationships are not...
<ul style="list-style-type: none">Engaging in healthy conflict over ideas and concepts that drive a discussion toward goals and growth, trusting that we are all committed to the vision and goals of the school division, knowing fully well that it does not impact our interpersonal relationships.Acknowledging that we have heard and understood others' points of view.Being transparent in our communication, disclosing what we are at liberty to share.Demonstrating optimism – noticing what is going well, rather than noticing only what needs to improve.Working as a team, everyone striving to do their best.	<ul style="list-style-type: none">Thinking that we don't have to implement decisions that we did not fully support and undermining what the group is trying to accomplish.Being aggressive to make a point without listening or honouring others' concerns or views.Telling everyone everything. There are legal and professional obligations NOT to share personal information of students and staff.Avoiding important conversations, not addressing conflict with others or not acknowledging things that could improve.Succumbing to group think.





MINUTES OF THE REGULAR MEETING

OF THE BOARD OF EDUCATION

Living Sky School Division No. 202

On

Wednesday, December 10, 2025

Note: MC motion carried

Present		Trustees: <i>Pethick, Weber, Connor, Gartner, Kemery, Kobelsky, Leask, Linnell, Omelchenko, and Schneider.</i> Also in attendance were: Director of Education, <i>Brenda Vickers</i> and Superintendent of Business, <i>Lisa Palmarin.</i>		
A	Call to Order	Chairman <i>Pethick</i> called the meeting to order at 6:35 p.m.		
	Declaration of Conflict of Interest	Nothing to report.		
B	Agenda	MC	Trustee <i>Omelchenko</i> moved the agenda to be approved as presented.	069-12/10/2025
C	Minutes	MC	Trustee <i>Leask</i> moved the Board of Education to approve the Organizational Minutes of November 12, 2025.	070-12/10/2025
		MC	Trustee <i>Connor</i> moved the Board of Education to approve the Regular Meeting Minutes of November 12, 2025.	071-12/10/2025
		MC	Trustee <i>Kemery</i> moved the Board of Education to approve the Regular Meeting Minutes of November 26, 2025.	072-12/10/2025
D	Business Arising/Unfinished Business from Previous Meeting	Nothing to report.		
E	Presentations & Delegations	CUPE – Transportation Services		
F	Business As Usual	MC	Trustee <i>Kobelsky</i> moved the Board to receive and file the following business as usual reports: - Accounting/Payroll - Procurement - PR/Advancement	073-12/10/2025
G	Action Items	G.1	Accounts	
		MC	Trustee <i>Schneider</i> moved the Board to approve the payment of accounts as presented.	074-12/10/2025
		G.2	Revision to Policy 2060 - Meetings	
		MC	Trustee <i>Linnell</i> moved the Board to approve Policy 2060 Meetings – Organizational, Regular, Special, Delegations, Minutes as revised.	075-12/10/2025

H	Administrative Reports	MC	Trustee <i>Weber</i> moved the Board to receive and file the administration report as presented by Brenda Vickers, Director.	076-12/10/2025
I	Board Reports	MC	Trustee <i>Gartner</i> moved the Board to receive and file the following board reports: - November Board Chair Commitments, - Board Chair Council Report, and - Public Section Report.	077-12/10/2025
J	Information Items	MC	Trustee <i>Pethick</i> moved the Board to receive and file the: - Continuous Agenda, - SSBA Trustee Academy – January 29 Zoom PD, and - November 30 enrolments.	078-12/10/2025
K	In-Camera	MC	Trustee <i>Omelchenko</i> moved the Board to the in-camera session.	079-12/10/2025
		MC	Trustee <i>Leask</i> moved the Board to rise and report from the on-camera session.	080-12/10/2025
L	Items Arising from In-Camera	MC	Trustee <i>Connor</i> moved the Board to receive and file the Human Resources Confidential Staffing Report as presented.	081-12/10/2025
M	Advocacy		- Trustees noted that certain schools are struggling to attract interest in their School Community Council's (SCC's). This was acknowledged as an area that could use some support. - Schools are actively engaging in festive celebrations. Activities include holiday plays, special lunches, family events, and Christmas concerts, creating a vibrant and inclusive atmosphere for students and families. - Trustees recognized schools that have successfully raised funds for playgrounds. They highlighted the enthusiasm these projects have generated among students and staff, emphasizing the positive impact on school communities.	
N	Adjournment	MC	Trustee <i>Kemery</i> moved the Board to adjourn the regular meeting of December 10, 2025 at 8:52 p.m.	082-12/10/2025

Ronna Pethick
CHAIRMAN OF THE BOARD

Lisa Palmarin
SUPERINTENDENT OF BUSINESS



LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Action Item

Action Number: G.4

Date: January 23, 2026

ACTION

TO: Board of Trustees

FROM: Lisa Palmarin, Superintendent of Business

SUBJECT: Rural Student Transportation Services

BACKGROUND:

At the October 29, 2025, Board Meeting, the Board authorized Administration to issue a Request for Proposal (RFP) through SaskTenders for the provision of student transportation services currently operated by Division employees using the Division-owned fleet. The Board directed that the RFP be structured to:

- Support continuity of service and student safety;
- Ensure fair and transparent treatment of current employees in accordance with applicable labour legislation and collective agreements; and
- Promote long-term operational and financial sustainability for the Division.

The RFP was issued on November 21, 2025, with a submission deadline of December 12, 2025. The scope included the purchase of the Division's bus fleet and inventory, assumption of rural transportation services, and provision for extra-curricular transportation services.

Three companies expressed interest, resulting in two proposals submitted. One proposal was disqualified for failing to meet mandatory requirements. The remaining proposal, submitted by Southland Transportation Ltd., met all mandatory technical requirements and scored highest against the evaluation criteria, which included safety, fleet management, cost, communication, relevant experience, and routing capabilities. Southland demonstrated strong financial capacity, a comprehensive transition plan, commitment to hire existing unionized staff, and a robust safety and training program. Their proposal includes purchasing 71 buses for long-term use, acquiring the Division's parts inventory, and providing continuity of service with enhanced technology and operational efficiencies.

RECOMMENDATION:

That the Board of Education direct Administration to commence formal negotiations with Southland Transportation Ltd. for:

- The purchase of the Division's bus fleet and inventory as indicated in their proposal; and
- The assumption of rural student transportation services, including provision for extra-curricular transportation services, in accordance with the terms outlined in the RFP and Southland's submission.





LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Action Item

Action Number: G.1

Date: January 28, 2026

ACTION

TO: Board of Trustees

FROM: Lisa Palmarin, Superintendent of Business

SUBJECT: Payment of Accounts

BACKGROUND:

Accounts as listed in the January 28 Board Package:

Date	Item	Total
Nov & Dec 2025	BMO Payments	490,821.44
Dec 10, 2025	#003219 (US Acct)	6,900.60
Dec 10, 2025	#DD095335 – DD095537 (direct deposit)	1,810,408.80
Dec 10, 2025	#088363 – 088386	44,843.92
Dec 19, 2025	#PJ00628 (online payment)	1,244.62
Dec 23, 2025	#PJ00629 (online payment)	544,142.87
Dec 23, 2025	#DD095538 – DD095751 (direct deposit)	940,693.81
Dec 23, 2025	#088387 - 088406	13,055.23
Jan 8, 2026	#PJ00630 (online payment)	490,791.38
Jan 8, 2026	#DD095752 – DD095891 (direct deposit)	1,276,090.01
Jan 8, 2026	#088407 – 088425	41,436.13
Jan 8, 2026	#003220 (US Acct)	3,066.02
Jan 15, 2026	#PJ00631 (online payment)	2,639.94
		\$5,666,134.77

RECOMMENDATION:

That the Board of Education approve the payment of accounts as presented.





LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Action Item

Action Number: G.2

Date: January 28, 2026

ACTION

TO: Board of Trustees

FROM: Lisa Palmarin, Superintendent of Business

SUBJECT: Appointment of Auditor

BACKGROUND:

Board Policy *2060 Meetings – Regular Special, Organizational, Delegations, Minutes* states that the Board of Education shall appoint an auditor to audit the books and accounts of the Division at least once in each fiscal year. This appointment is normally made at the organizational meeting; however, it was inadvertently not completed this year.

RECOMMENDATION:

That the Board of Education appoint the accounting firm of HRO Chartered Professional Accountants to audit the books and accounts of the Division for the fiscal year ending August 31, 2026.





LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Action Item

Action Number: G.3

Date: January 28, 2026

ACTION

TO: Board of Trustees

FROM: Lisa Palmarin, Superintendent of Business

SUBJECT: Ratification of Memorandum of Settlement – CUPE 4747

BACKGROUND:

The Board's negotiating team met with representatives of CUPE Local 4747 over four dates in the fall of 2025, concluding negotiations successfully on December 16, 2025. The resulting Memorandum of Settlement renews the collective agreement for a four-year term from September 1, 2025, to August 31, 2029.

Key highlights of the settlement include:

- Term: September 1, 2025 – August 31, 2029
- One-time inflationary adjustment: 1% of 2025 earnings (Box 14 of T4) for eligible employees.
- General wage increases:
 - Trades/Journeyperson: +5%, +3%, +3%, +4% (2025–2028)
 - Educational Assistants: +4%, +3%, +3%, +3%
 - All Other Classifications: +3%, +3%, +3%, +4%
- Retroactive lump sum: Employees will receive retroactive pay for the period from September 1, 2025, to the date of ratification based on new rates.

RECOMMENDATION:

That the Board of Education ratify the Memorandum of Settlement between the Board and CUPE Local 4747, as presented, and authorize Administration to implement the terms of the renewed collective agreement effective September 1, 2025.





LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Action Item

Action Number: G.5

Date: January 28, 2026

ACTION

TO: Board of Trustees

FROM: Lisa Palmarin, Superintendent of Business

SUBJECT: 2027–28 Minor Capital Renewal Projects

ORIGINATOR: Wilma Peek, Facilities Specialist

BACKGROUND:

Facilities is preparing to submit two minor capital projects to the Ministry of Education for the 2027–28 Minor Capital Renewal Program, which allows school divisions to submit up to two applications. The proposed projects fall within the program's funding range of \$1 to \$10 million and are intended to address significant building renewal needs that can be completed within an approved timeframe.

Each application will focus on a single school and a single capital project, supported by current third-party condition reports and up-to-date cost estimates. All required documentation will be submitted using the Ministry's current application templates to ensure compliance with program requirements.

These submissions aim to address priority infrastructure needs while supporting the continued safe and effective use of school facilities.

PROJECT SUMMARIES

Spiritwood High School – Roofing and Building Envelope Renewal

Spiritwood High School requires significant capital investment to address the deterioration of aging roof systems and exterior building components. Many elements of the building have exceeded their expected service life, and water infiltration has accelerated deterioration. Renewal work is required to protect the structure, reduce maintenance concerns, and support the continued use of the facility.

Luseland School – Roofing, Mechanical, and Building Envelope Renewal

Luseland School requires capital investment to address deterioration of roof systems, exterior building components, and aging rooftop mechanical equipment. Ongoing roof leakage, parapet wall movement, and aging air handling units are contributing to increased operational and maintenance risk. The proposed work focuses on coordinated renewal of these systems to improve reliability and extend the usable life of the facility.



RECOMMENDATION:

Motion 1:

That the Board of Education approve the submission of the Spiritwood High School Capital Renewal Project to the Ministry of Education under the 2027–28 Minor Capital Renewal Program.

Motion 2:

That the Board of Education approve the submission of the Luseland School Capital Renewal Project to the Ministry of Education under the 2027–28 Minor Capital Renewal Program.





Spiritwood High School- Roofing and building envelope replacement.

Scope of the Required Work Includes:

Roof replacement

- Replacement of most roof areas across the building due to leaks, aging materials, and drainage issues
- Installation of new roofing systems, flashings, gutters, and roof safety features

Exterior wall and cladding upgrades

- Removal and replacement of deteriorated wall materials
- Repair of water-damaged masonry and concrete block walls
- Safe abatement and replacement of asbestos-containing exterior materials
- Installation of modern, insulated wall assemblies to improve durability and energy performance.

Windows, doors, and entrances

- Replacement of aging windows that no longer provide adequate thermal performance.
- Upgrades to selected entrances to improve overall condition and accessibility.

Areas of the School Affected:

- Roof sections above classrooms, gymnasium, library/resource center, and industrial arts areas
- Exterior walls along the entire building perimeter
- Main entrance and courtyard areas

The **estimated construction cost for this work is approximately \$6.59 million**, which includes contingency to address conditions that may be identified once construction begins. This estimate does not include professional design and project management costs.

The planned work is intended to **address long-standing building deterioration, reduce ongoing maintenance concerns, improve safety and comfort, and extend the usable life of Spiritwood High School.**





Luseland School- Roofing, Rooftop AHU and building envelope replacement.

Scope of the Required Work Includes:

Roof replacement

- Replacement of multiple roof sections where materials are failing, and leaks have occurred.
- Installation of new roofing systems designed to improve drainage, durability, and long-term performance.

Structural and exterior wall repairs

- Reconstruction of deteriorated parapet walls to improve structural stability
- Repair and replacement of exterior cladding surrounding the affected roof areas
- **Windows, mechanical, and safety upgrades**
- Replacement of an aging clerestory window
- Replacement to rooftop mechanical system and venting systems to integrate with new roofing.
- Installation of roof safety systems to support safe maintenance access

Environmental considerations

- Some exterior wall materials may require specialized handling and removal as part of the work to ensure safety and regulatory compliance.

Areas of the School Affected:

- Roof sections above classroom areas and the library/resource center
- Exterior walls and parapet areas adjacent to the roof work
- Nearby entrances and circulation areas

While detailed design and final costing are still underway, the scope of work at Luseland School is expected to require a **capital investment in the range of \$5 million to \$7 million**, excluding professional design fees. This estimate reflects the size of the project, the condition of the existing building components, and the need to address structural and safety-related concerns.

The planned work is intended to **address long-standing building deterioration at Luseland School by replacing failing roof sections, repairing exterior walls and parapets, upgrading mechanical systems, and extending the usable life** of the facility for students, staff, and the community.





LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Action Item

Action Number: G.6

Date: January 26, 2026

ACTION

TO: Board of Trustees

FROM: Brenda Vickers, Director of Education

SUBJECT: Elders Council

ORIGINATOR: Doug Drover, Service Lead

BACKGROUND:

In 2014, Living Sky became of the first school division to establish an Indigenous elders council. The original council brought together respected elders from communities across our division to advise LSKYSD staff and board on matters relating to Indigenous culture and the education of Indigenous students.

Several founding members of the council passed during COVID, and the elders council shifted to an Indigenous Advisory Council model in 2021 that brought together elders with Indigenous youth and representatives from Indigenous agencies. This council last met in 2023.

Since this time, Indigenous consultation has been individualized and contextual.

RECOMMENDATION:

That the Board of Education *endorse* the vision and draft plan to begin a new elders council with a renewed mandate to serve LSKYSD as a whole and with deeper connections to the Board.





LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Regular Meeting

BAU Number: F.1

Date: January 28, 2026

BAU

TO: Board of Trustees

FROM: Wilma Peek, Facilities Specialist

SUBJECT: Business as Usual

INTENT: Information

Background:

The Facilities Department has continued to operate efficiently and effectively, supporting divisional operations through a high level of responsiveness and project delivery. The addition of an in-house electrician has allowed the department to significantly reduce backlog and make substantial progress on electrical-related work.

Caretaker supply ordering has transitioned to Bunzl's online system with direct shipment to schools. This change has reduced the administrative load on Asset Planner, eliminated order picking and manual deliveries, and improved overall efficiency.

This fall, I attended the annual Asset Planner Conference. Participation in this event continues to be valuable, providing insight into new program features and sharing best practices with other facilities professionals to maximize the effectiveness of the system.

Current Status:

The Facilities team has remained highly productive in addressing service requests.

Data from the past 7 months:

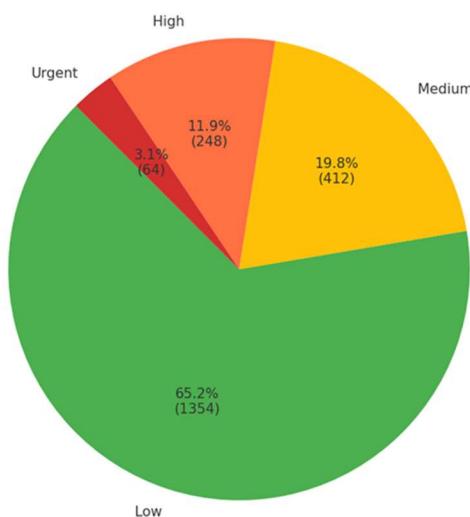
- Service requests completed: 2,265
- Service requests received: 2,074
- Current open service requests: 215



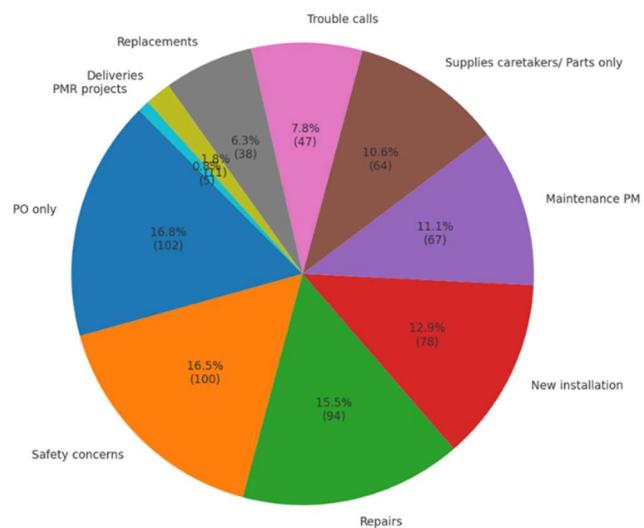


A breakdown of service requests received by category is provided below.

Service Requests by Urgency (Jun 1 – Dec 31, 2025)
Total = 2,078



Service Requests by Type (Jun 1 – Dec 31, 2025)
Subtotal = 606



Photos of completed and ongoing projects across the division have been attached.

Capital Project Updates that are in progress:

Medstead School Renovation

- Project is **68% complete**
- Anticipated completion date: **June 1, 2026**

Norman Carter Elementary School

- Roof replacement progressing as expected

St. Vital School

- Roofing replacement began January 2026 and progressing as expected

UPS

- Roofing replacement approximately **90% complete**
- Awaiting installation of fall-protection equipment in spring

Recently Completed Projects by Location:

BCS

- Replaced fraying lifting carpet in former music room



Bready School

- Library upgrade, including:



- New flooring
- Renovated storage area
- Two new door installations
- Cooling added for IT networking closet
- Bus loop fencing for improved student safety
- Cleaning of in-ground ducting
- Roof drainage upgrades to prevent erosion
- Parking lot lighting replacement

Cando Community School

- Fire alarm system repairs and upgrades

Connaught School

- Flooring seam repairs
- Alley fencing installed to prevent roof access
- Brick repair work- building envelope

Cut Knife Community School

- Gravel removal and repacking in bussing area
- Minor Pre-K room renovation

Division Office

- Driveway approach repaving
- Study for roofing replacement, including structural

Hafford Central School

- Sidewalk repairs
- Basketball post installation
- Flooring replacement in two classrooms
- In-ground duct cleaning

Hartley Clark Elementary School

- Replacement of leaking roof drain (asbestos abatement)
- Renovation for Breakfast Club space
- Art room shelving installation

Kerrobert Composite School

- Brick repair and building envelope work
- Big Red unit A/C crimped line repairs
- Flooring replacement in classrooms #61 and #65
- Hallway painting
- Rooftop AHU replacement





Lawrence Elementary School

- Library side-room door installed to create additional teaching space
- New basketball post and concrete base repairs

Luseland School

- Asbestos flooring removal in gym storage
- Daycare space renovation to create a usable teaching space

Leoville Central School

- Sidewalk repairs
- Replacement of vehicle plug-ins in staff parking
- Exterior brick repair (building envelope)
- Gym re-lamping
- Exterior lighting replacement

McKittrick

- Chiller pipe insulation replacement
- Exterior window sealing

Medstead

- Urinal replacements

Macklin

- Addressed water issues at Elementary playground
- Mitigated ice damming through entryway reinsulating and heater relocation

McLurg

- Fire alarm system repairs

NBCHS

- Pothole repairs and kitchen entrance paving
- Failed boiler venting replacement
- Main floor washroom renovations (north entrance)
- Fire alarm system repairs
- Supply fan motor replacement
- Door and hardware replacement at north lobby

SHS

- Whiteboard relocations and new installations

St. Vital School

- Courtyard sidewalk paver relaying
- Soccer net installation
- Washroom lighting upgrades and hand dryer installations





UCHS

- Drama room #65 renovation into classroom
- Exterior and interior concrete repairs and painting (building envelope)
- Exterior lighting replacement
- Staff and bus parking plug-in installations

UPS

- Sidewalk installation to Pre-K entrance
- Exterior lighting replacement
- Rooftop AHU heat exchanger replacement



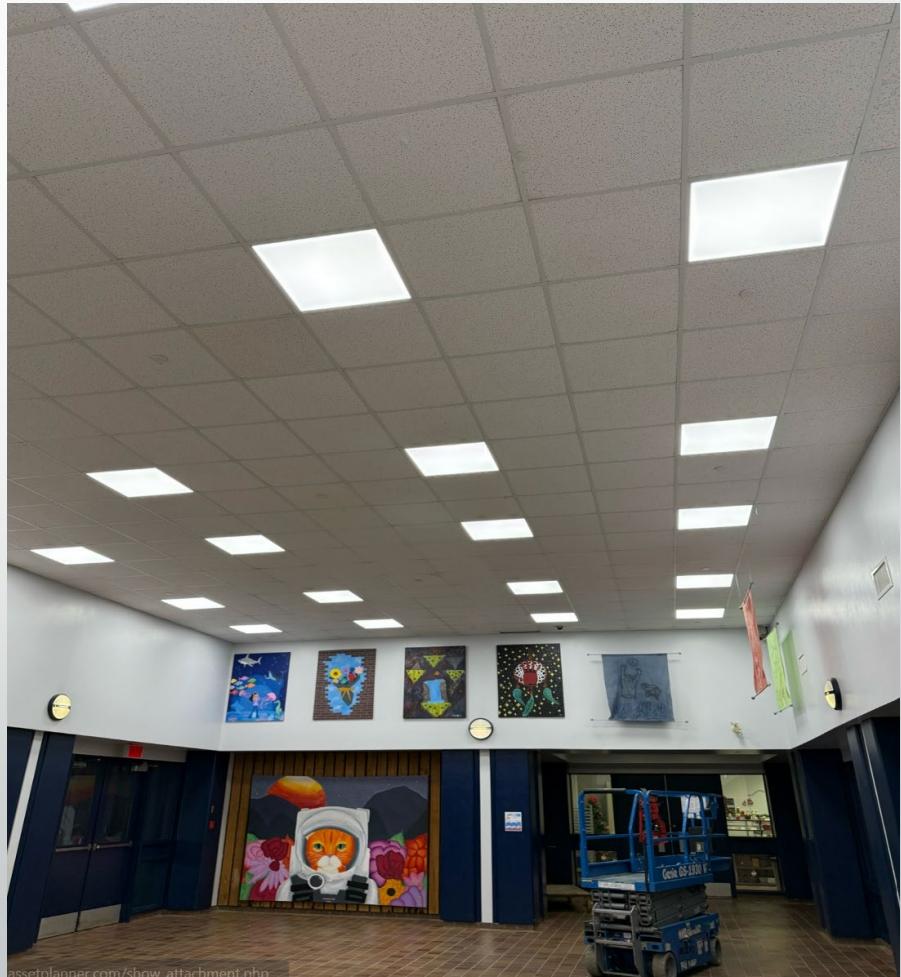
Facilities Projects & Improvements

Board report- Jan 2026

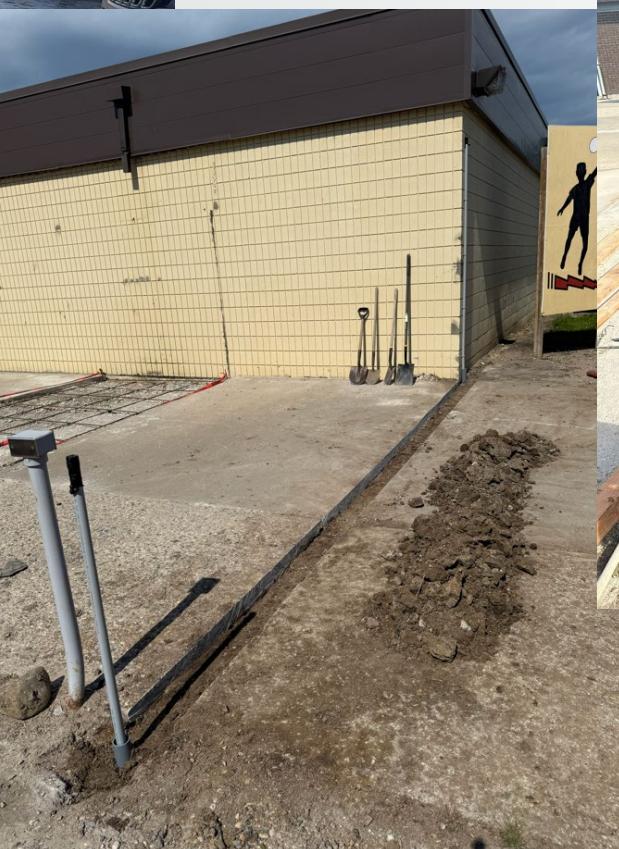
UPS- urinal



NBCHS-lighting



Leoville- side walk and parking plugs



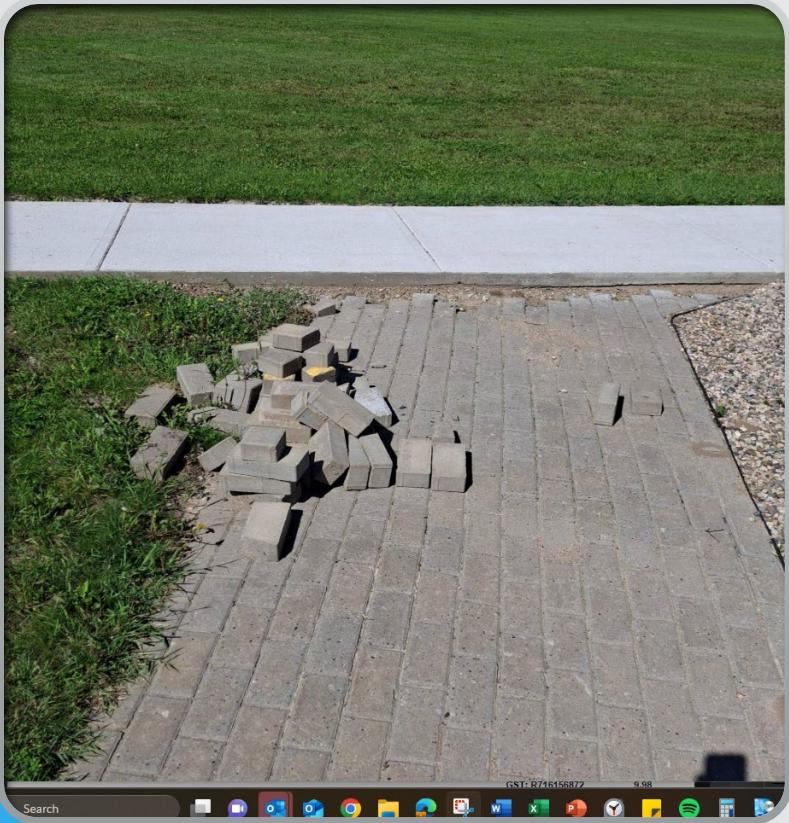
Cut Knife- back entrance



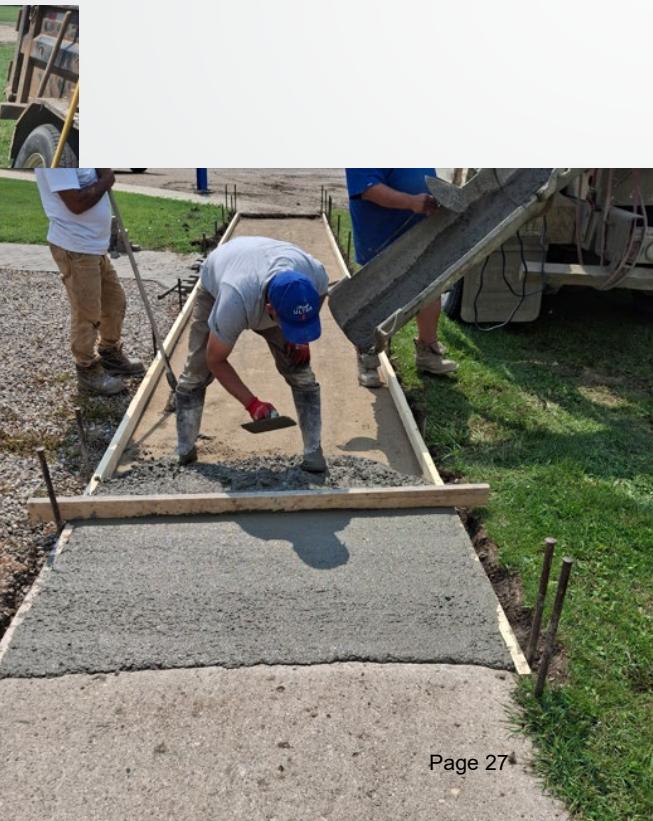


Cut knife- Jr Entrance

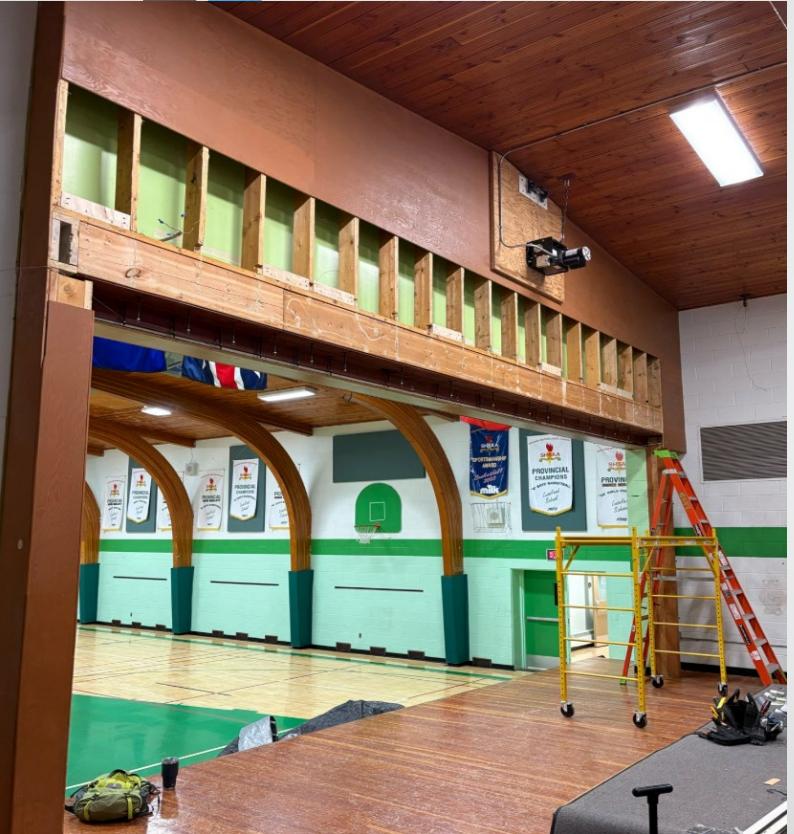
Hafford -side walk



Hafford- sidewalk- cont.



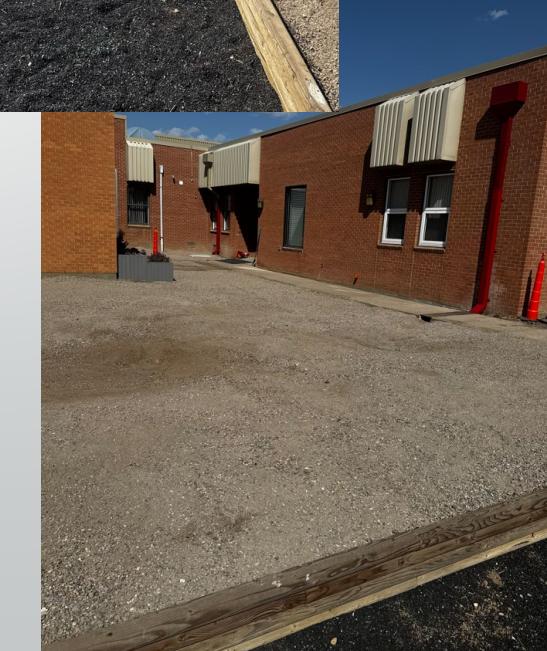
Luseland- stage curtain & lighting



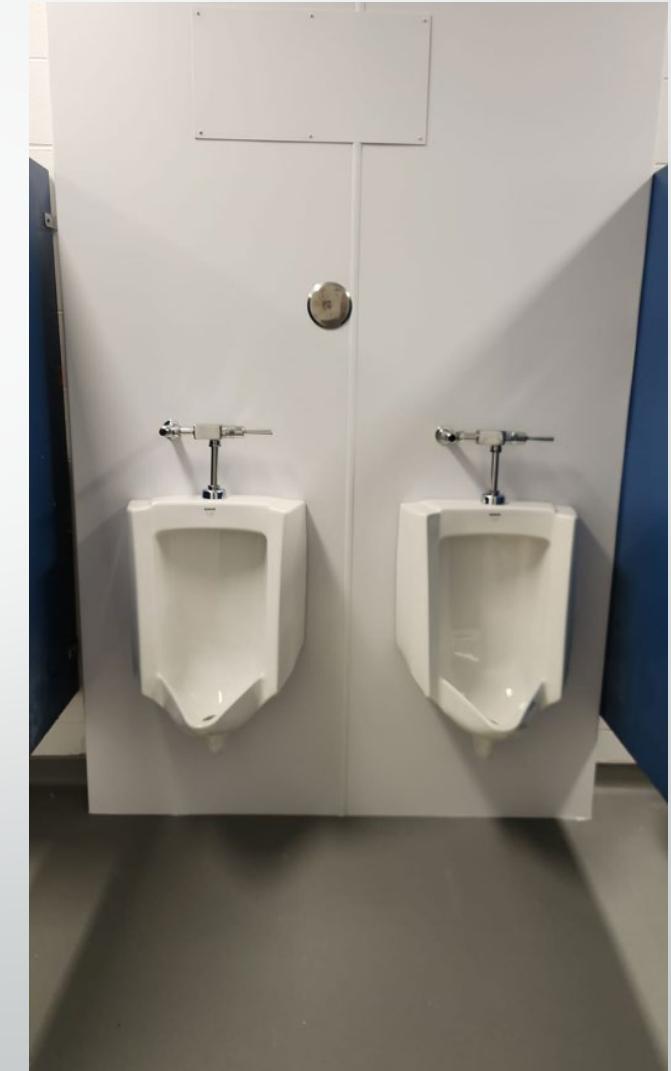
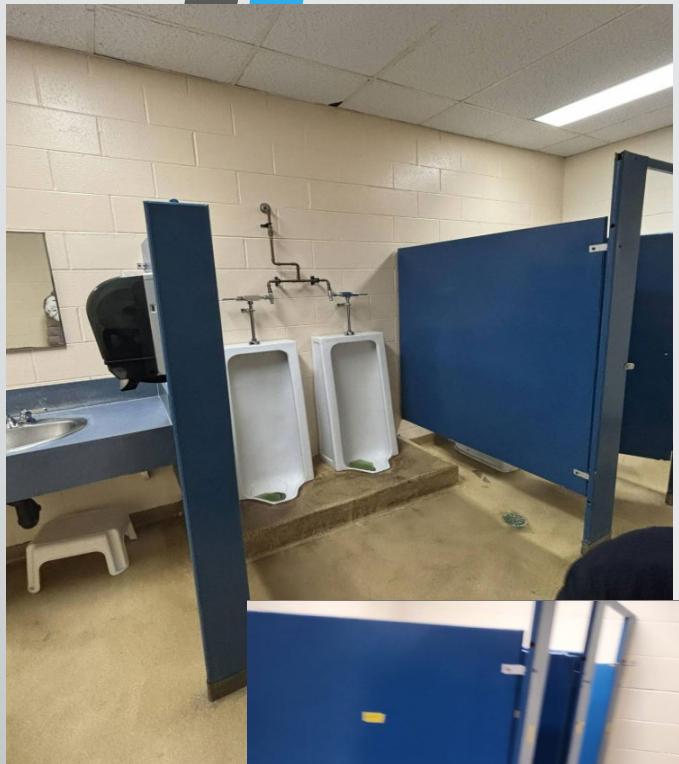
NBCHS – Patching uneven entrance



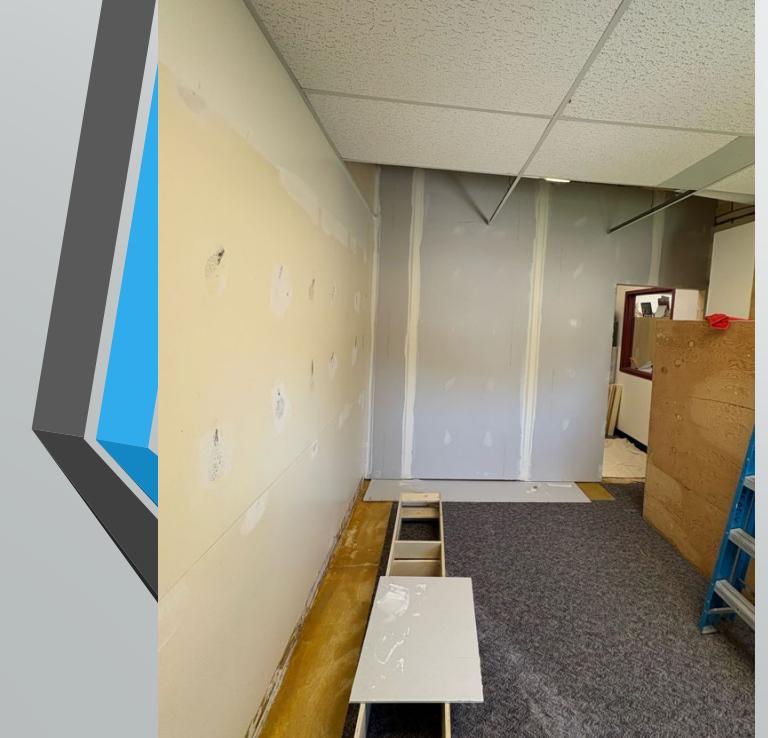
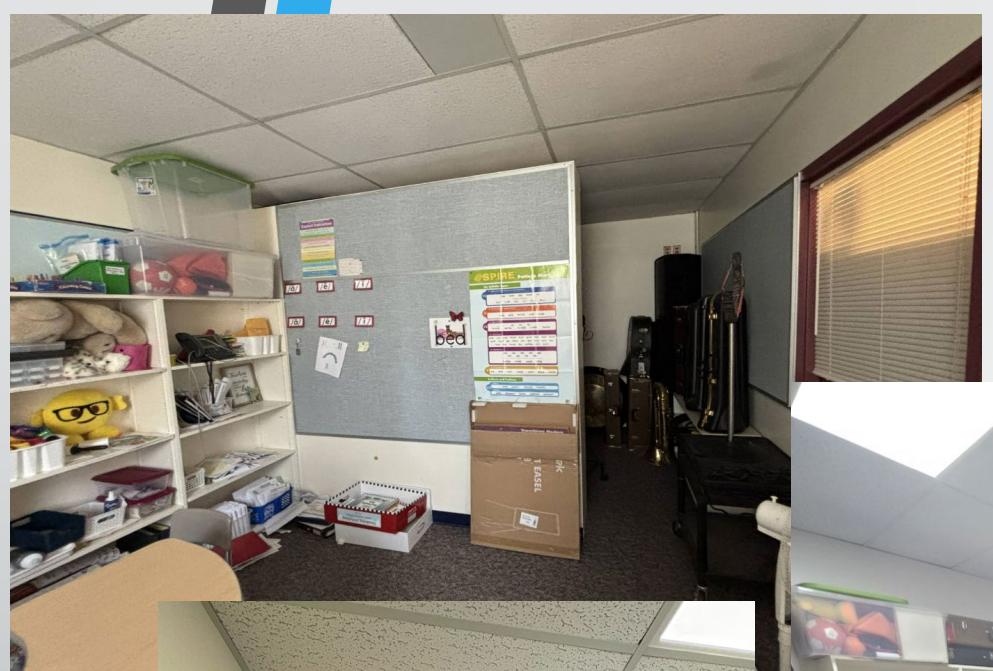
Macklin- Drainage



Medstead- Urinal



Bready- library refresh



Bready – library cont.



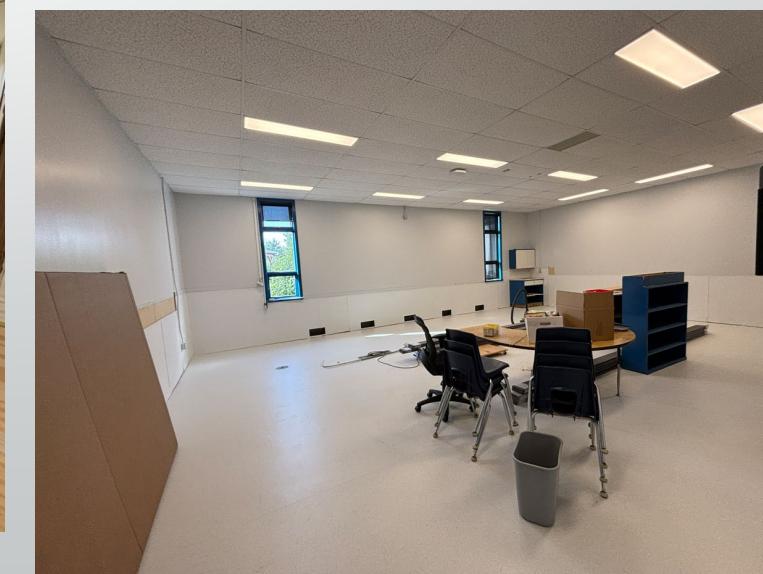
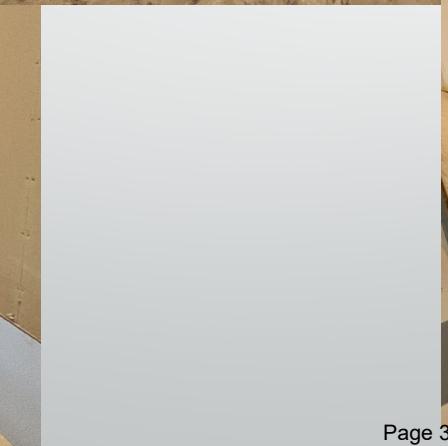
NBCHS- washroom renovation

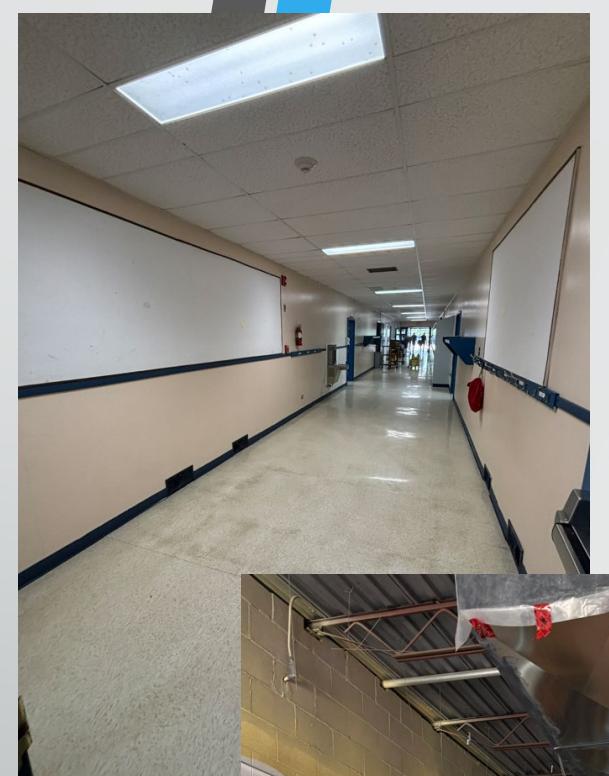


Medstead- school renovation/ Gym



Medstead – renovation School





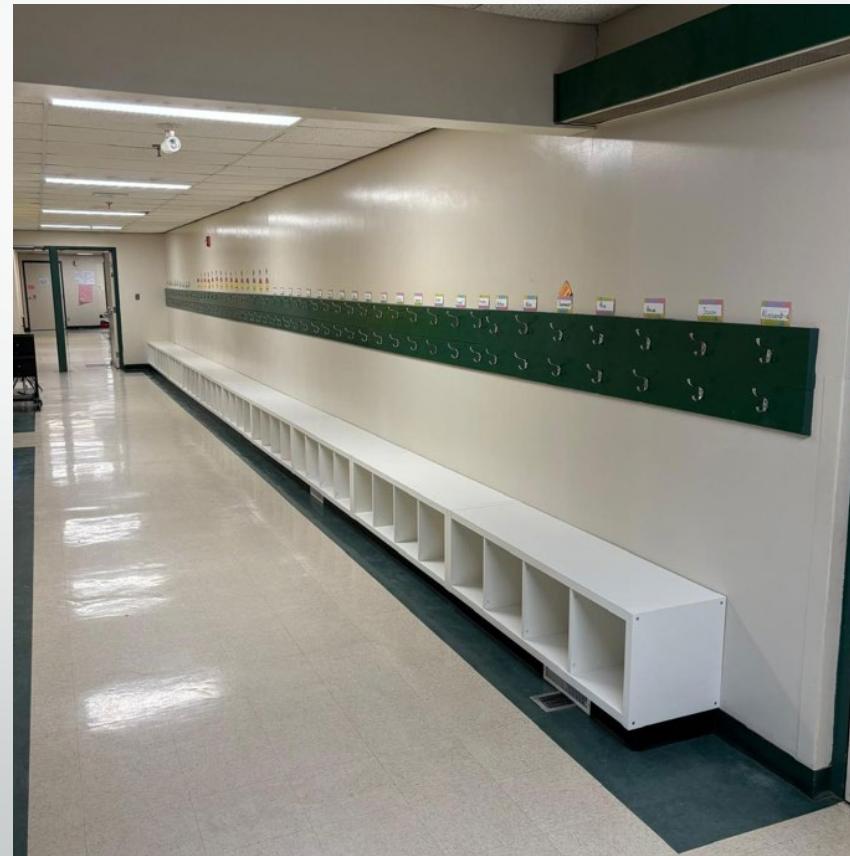
Medstead-change rooms



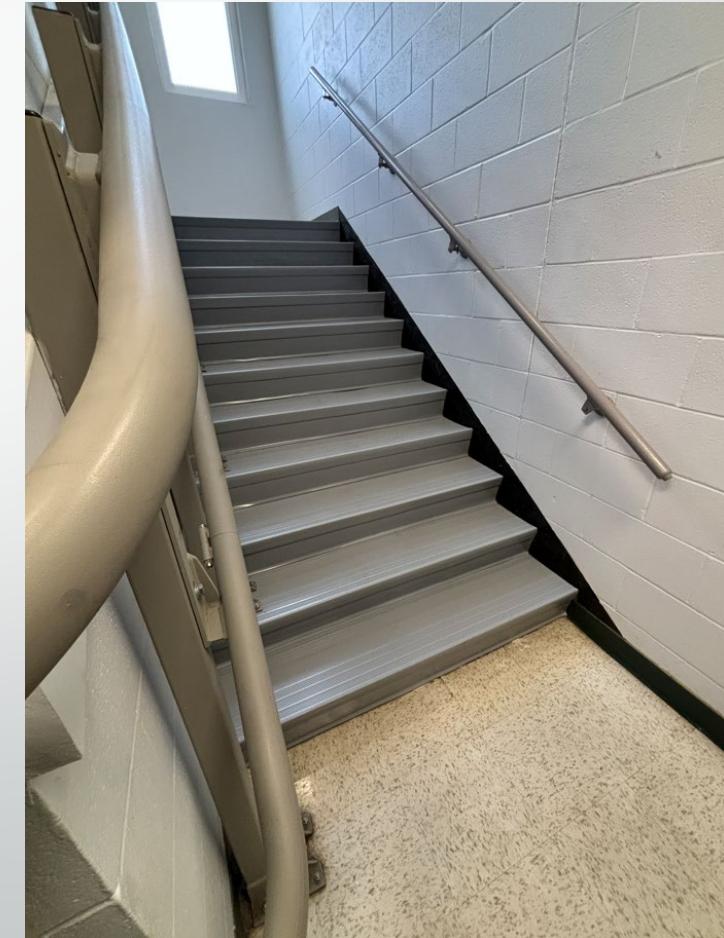
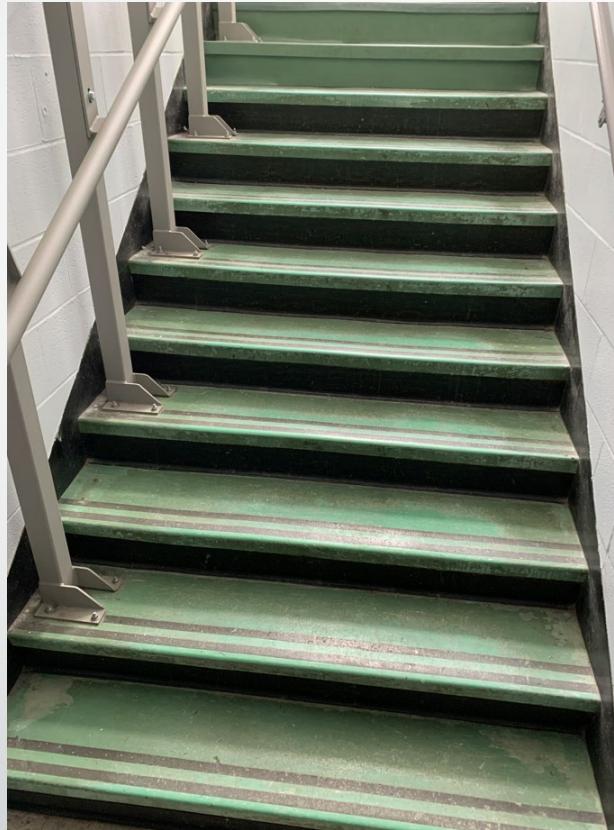
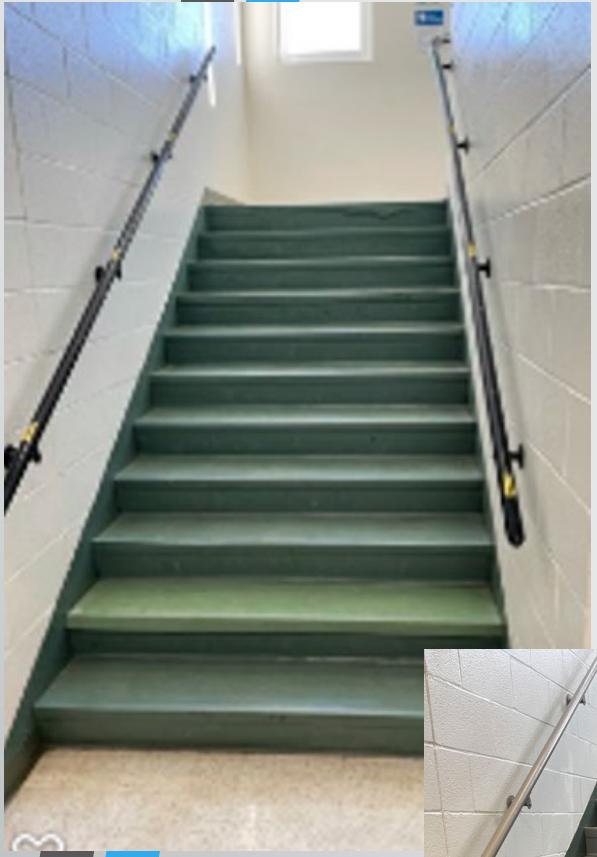
Hafford – Classroom flooring



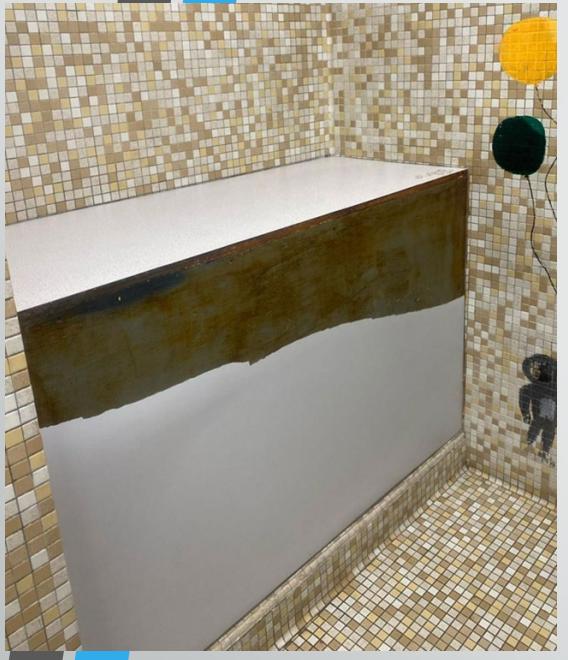
BCS- lockers & hooks



Cut Knife CS- stair treads



NBCHS- washroom counter & stall doors



Hartley Clark ES- Breakfast Club renno





LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Regular Meeting

BAU Number: F.2

Date: January 28, 2026

BAU

TO: Board of Trustees

FROM: Superintendents

SUBJECT: Supervision/Curriculum Update

INTENT: Information

Background:

Part One - Human Resources Procedure 5.16 Supervision and Evaluation of Teachers

Current Status & Actions:

In-School Administration-Superintendents of Learning

- The Living Sky School Division Leadership Rubric has been revised for 2025-26 to reflect our new leadership domains.
- Tenured administrators meet regularly with their school superintendents to set goals, based on the LSYSD Leadership Rubric. A summative report for their personnel files is completed based on a five-year cycle.
- New administrators also complete professional learning plans and participate in ongoing discussions with their superintendent relative to the school's learning improvement plan, student achievement, school issues, and their own areas for professional growth.

Year 1 & 2 Teachers and Transfers - School-Based Administrators (in coordination with superintendents)

- This category includes all Non-Tenured Teachers (including 1-year replacements).
- Superintendents conduct formal classroom observations, as well as review planning documents. School-based administrators visit classrooms, engage in professional dialogue about lessons observed and provide feedback. Summative reports will be written by the school administrator and reviewed by the school superintendent.
- Teachers new to Living Sky SD had access to a face-to-face orientation day. These sessions, facilitated by the Learning Consultants and HR Administrator provided an opportunity for these new employees to connect with colleagues and process their learning.
- The consultants are following up regularly with new teachers throughout the school year.





Temporary Teachers - School-Based Administrators

- These teachers are observed by their in-school administrators who create a report using a common template.
- These reports are used to guide future hiring of temporary teachers and form a basis for references given by principals.

Tenured Teachers - School-Based Administrators

- Teachers in years 6, 11, 16, 21, 26 and 31 (i.e. every 5 years) will work with their administrator to formalize a process that leads to a summative document to be placed in a personnel file.
- Before the end of June, teachers' administrators will submit each teacher's summative document and their administrator comments for the teacher's personnel file.
- Administrators are conducting classroom visits informed by Robyn Jackson's Buildership Model. They will provide differentiated support to teachers to grow capacity within schools throughout the division.

Background: Part Two - Curriculum Updates

Current Status & Actions:

Curriculum development/implementation milestones for 2025-26 include:

- Piloting for the new ELA 10, 20, and 30 curricula. Three teachers in Living Sky School Division based at Cut Knife Community School and North Battleford Comprehensive High School are participating. One of these teachers has volunteered to supply additional exemplars to the Ministry Development Team.
- Writing meetings for Social Studies 10 and Indigenous Studies 10 Curricula took place in December 2025. LSKYSD has a representative from Spiritwood High School in the writing group for Social Studies 10. Piloting is scheduled for Fall 2026.
- In 2026, Wellness 10, History 10, Social Studies 30, History 30 and Indigenous Studies 30 are slated for renewal.

Saskatchewan Student Assessment Program

- Literacy Screeners - Provincial plans continue to evolve with more information to come on January 28th. New screener protocols will be in place for the 2026-2027 school year.
- Field test English Language Arts (ELA) 7, Math 5 and Math 9
 - ELA 7: May 25 – June 5, 2026
 - Math 5 and Math 9: June 8 – June 19, 2026





- Classroom Engagements for ELA 4 and ELA 10
 - End of May, beginning of June
- Teacher Item Developers – a call has gone out for item developers for ELA 10.





LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Regular Meeting

Action Number: H.1

Date: January 28, 2026

TO: Board of Trustees

FROM: Brenda Vickers, Director of Education

SUBJECT: Director's Report

INTENT: Information

1. Administrators' Council

The first post-break meeting of the Administrators' Council took place on Thursday, January 22nd. The group continued learning about Robyn Jackson's Buildership model.

2. Lawrence Reading Program

All Central Services staff are provided with 7.5 hours annually to volunteer in schools, supporting meaningful connections with the students and schools we serve.

Most recently, Central Services staff have been invited to volunteer at Lawrence Elementary by reading a short story and assisting with a follow-up activity for Grade 2 students. Three sessions have been scheduled: January 12th, January 26th, and February 9th.

3. Retirement – LEADS Executive Director

Ben Grebinski, presently the executive director of LEADS, will retire effective April 1st, 2026. Ben served 50 consecutive years in various positions in education in Saskatchewan. The LEADS executive has begun a search for Ben's successor.

4. Professional Development – LEADS

On January 7th, several SLT members went to Regina to attend the LEADS short course: *Show Cause and Board of Reference Hearings*.

5. Professional Development – Robyn Jackson

On January 13th, about 25 school administrators and members of the senior leadership team spent time after work both in-person and on Teams taking part in Robyn Jackson's class: *The Four Types of Feedback*.

6. Provincial Education Plan Implementation Team (PEPIT)

The next meeting of the PEPIT is scheduled for February 4th and 5th in Regina.





School/Staff Visits and Meetings July 1, 2025 – June 30, 2026		
School	Date	Purpose
Battleford Central School	December 2025	Meeting with Admn
Bready Elementary School		
Cando Community School		
Connaught Elementary School		
Cut Knife Community School		
Hafford Central School		
Hartley Clark Elementary School	October 2, 2025	School Visit
Heritage Christian School		
Hillsvale Colony School	December 19, 2025	Visit/Concert
Kerrobert Composite School	November 14, 2025 January 21, 2026	School Visit PD with staff
Lakeview Colony School	December 19, 2025	Visit/Concert
Lawrence Elementary School	January 12, 2026 January 26, 2026	Reading Reading
Leoville Central School	December 1, 2025	School Visit
Luseland District School		
Macklin School	September 18, 2025 October 10, 2025 January 9, 2026	Check-in Meeting with Admn Staff Visit and Lunch
Maymont Central School		
McKitrick Community School	December 4, 2025	
McLurg High School		
Meadow Lake Christian Academy		
Medstead Central School	September 12, 2025	Check-in on renovation
Newmark Colony School	December 18, 2025	Visit/Concert
Norman Carter Elementary School		
NBCHS	November 7, 2025	Remembrance Day ceremony
Scott Colony School		
Spiritwood High School		
St. Vital Catholic School		
Unity Composite High School	January 9, 2026	Visit
Unity Public School		
Central Services	October 28, 2025	PD Day/Staff Meeting
SLT	Meetings every Wednesday	
Other	August 4 to 8, 2025 August 11 and 12, 2025 August 20 and 21, 2025 September 10, 2025 September 15, 2025 September 16, 2025 September 18, 2025 September 24, 2025 October 4, 2025 October 6, 2025 October 7, 2025 October 14, 2025 October 20, 2025 October 23, 2025 October 29, 2025	LEADS Summer Short Course Board Advance Administrators' Advance Board Meeting Directors' Meeting Meeting with Southland Bussing Business Administrators' Meeting Board Meeting Innovation Fun Run Directors' Meeting – Saskatoon PEPIT Meeting – Saskatoon Meeting with Cupe President Meeting with CUPE Preseident Administrators' Council Board Meeting





	October 30, 2025 November 3, 2025 November 13, 2025 November 15-18, 2025 January 6, 2026 Jaunary 13, 2026	Public Section Meetings with Mechanics/Bus Drivers Meeting with North West College SSBA Fall Assembly LEADS course – Show Cause – Regina Robyn Jackson with Admn (voluntary after hours)
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LIVING SKY SCHOOL DIVISION NO. 202

Board of Education Regular Meeting

Action Number: H.2

Date: January 28, 2026

ADMIN

TO: Board of Trustees
FROM: Lisa Palmarin, Superintendent of Business

SUBJECT: Superintendent of Business Report

INTENT: Information

Sale of House in Cando

At the November 12, 2025, regular meeting, the Board of Education approved the sale of a division-owned residence in Cando. The property had historically been used as a teacherage and was later converted to a daycare facility; however, it had remained vacant for approximately six years. The house was listed for \$49,900 and sold for \$45,000 on December 29, 2025. After real estate commissions and legal fees, the net proceeds from the sale were approximately \$41,000.

Implementation of PowerSchool Atrieve ERP System

The school division is currently in the midst of implementing a new Enterprise Resource Planning (ERP) system, a transition required due to the end of life of the existing Navision system in 2026. Preparatory work began in earnest in November 2025 and has involved extensive planning, data preparation, and system configuration.

Finance system training has been underway throughout January, with Human Resources training following shortly thereafter. The Finance module is scheduled to go live on February 2, 2026, while the HR module is planned for implementation on February 23, 2026. The payroll component of the project—by far the most complex and resource-intensive phase—began in December and is scheduled to go live in May 2026.

This implementation represents a significant workload for both Finance and HR staff, who have managed this major system transition alongside their regular responsibilities. Their diligence, adaptability, and commitment have been critical to maintaining day-to-day operations while preparing for system changes. Training for school-based staff on the system components that will affect them is planned for the spring.



As with any ERP implementation, some challenges are expected; however, staff are working proactively and collaboratively to minimize disruptions and support a smooth transition for schools and central office staff.

2026 / 2027 Enrolment Projections

School Name	School Location	Non DM PK	DM PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Totals	25/26 Actual	Change	
Battleford Central Elementary	BATTLEFORD		18	37	28	31	35	47	54	48							298	320	(22)	
Bready Elementary	NORTH BATTLEFORD			34	29	36	46	36	36	51							268	280	(12)	
Cando Community School	CANDO			2	1	3	5	6	9	4	5	5	12	25	11	16	104	117	(13)	
Connaught Elementary School	NORTH BATTLEFORD		40	25	38	36	35										174	167	7	
Cut Knife Community School	CUT KNIFE		13	12	10	7	14	12	14	19	15	13	15	12	20	9	185	181	4	
Hafford Central School	HAFFORD			6	9	6	14	9	12	8	8	17	5	5	13	9	121	130	(9)	
Hartley Clark Elementary School	SPIRITWOOD			12	10	13	21	14	14	14							98	94	4	
Heritage Christian School	BATTLEFORD			3	2	5	7	1	3	5	3	3	3				35	33	2	
Hillsvale Colony School	CUT KNIFE			5	3	5	1	2	1	3	3	4					27	24	3	
Home Based School	HOME			15	16	12	17	18	20	15	23	16	11	10	13	7	193	180	13	
Kerrobert Composite School	KERROBERT			21	9	18	11	14	14	8	21	14	9	11	17	15	182	175	7	
Lakeview Colony School	UNITY			3	3	3	1	6	0	0	2	1					19	18	1	
Lawrence Elementary School	NORTH BATTLEFORD		28	20	25	25	18	27	24	28							195	209	(14)	
Leoville Central School	LEOVILLE			9	9	8	7	11	3	9	9	12	7	19	11	11	10	135	137	(2)
Luseland District School	LUSELAND			20	8	11	13	17	25	18	17	8	21	10	13	16	197	191	6	
Macklin School	MACKLIN		14	16	8	27	23	20	16	24	29	34	27	15	25	17	295	299	(4)	
Maymont Central School	MAYMONT		10	11	8	6	6	14	8	10	14	7	14	4	8	10	130	133	(3)	
McKittrick Community School	NORTH BATTLEFORD							28	35	35							98	113	(15)	
McLurg High School	WILKIE										24	18	22	19	16	18	117	114	3	
Meadow Lake Christian Academy	MEADOW LAKE			3	6	5	3	3	1	6	6	4	6	2	1	1	47	42	5	
Medstead Central School	MEDSTEAD		7	12	11	5	14	8	9	12	17	6	15	7	3	13	139	127	12	
New Mark Colony School	CLOAN			2	1	1	1	1	2	2	0	1					11	9	2	
Norman Carter Elementary School	WILKIE			19	20	24	20	14	18	21							136	140	(4)	
NBCHS	NORTH BATTLEFORD										172	170	176	192	190	220	1,120	1,123	(3)	
Scott Colony School	UNITY			-	6	4	3	5	1	4	1	1					25	26	(1)	
Spiritwood High School	SPIRITWOOD										25	27	37	47	48	39	223	234	(11)	
St. Vital Catholic School	BATTLEFORD	10	32	27	21	19	25	16	18	21	23						212	215	(3)	
Unity Composite High School	UNITY										47	49	65	49	56	42	308	318	(10)	
Unity Public School	UNITY		30	26	32	21	35	35	43	29							251	252	(1)	
New Hutterian School	CANDO			3	3	2	2	2	2	2	2	2					20	0	20	
New Hutterian School Luseland Colony School	LUSELAND			3	3	2	2	2	2	2	2	2					20	0	20	
		10	201	346	318	334	383	360	390	398	471	409	457	419	445	442	5,383	5,401	(18)	

Enrolment projections for the 2026/2027 school year were submitted to the Ministry of Education On January 9, 2026. These projections are a critical input into the provincial funding model and directly impact the division's operating grant for the upcoming school year.

Based on the projections, we are anticipating an enrolment decrease of 18 students compared to September 30, 2025, and a decrease of 79 students compared to September 30, 2024. When home-based education students and associate schools are excluded—as funding for these students is largely revenue-neutral—the adjusted enrolment decline is 38 students relative to September 30, 2025.



Assuming no change to provincial grant rates, this projected enrolment decline would result in an estimated reduction in funding of approximately \$500,000 for the 2026/2027 school year. As a result, there may be implications for staffing levels and operational planning.

The full impact of the projected enrolment decline will not be known until Budget Day in March. In the meantime, these projections provide an early signal and allow us to begin preliminary planning for the 2026/2027 school year. Further updates will be provided to the Board as additional information becomes available.

2025 School Facility Utilization Rates

- The capacity and utilization rates of schools eligible for capital funding in Living Sky School Division are as follows:

School Name	School Type	2025 Enrolment (FTE)	2025 Capacity (FTE)	2025 Utilization
Battleford Central Elementary School	PreK-6	298	538	55%
Bready Elementary School	K-6	266	316	84%
Cando Community School *	K-12	119	311	38%
Connaught Elementary School	PreK-6	133	242	55%
Cut Knife Community School *	PreK-12	171	282	60%
Hafford Central School *	K-12	126	181	69%
Hartley Clark Elementary School	K-6	89	129	69%
Kerrobert Composite School	K-12	170	330	52%
Lawrence Elementary School	PreK-6	186	290	64%
Leoville Central School	PreK-12	130	216	60%
Luseland School	K-12	187	275	68%
Macklin School	PreK-12	289	487	59%
Maymont Central School *	PreK-12	123	181	68%
McKittrick Community School	PreK-6	113	312	36%
McLurg High School	7-12	114	323	35%
Medstead Central School *	PreK-12	119	259	46%
Norman Carter School	K-6	131	154	85%
North Battleford Comprehensive School	7-12	1123	1581	71%
Spiritwood High School	7-12	234	353	66%
St. Vital School	PreK-7	179	328	54%
Unity Composite High School	7-12	318	543	59%
Unity Public School	PreK-6	219	261	84%

*Ministry designated Small School of Necessity

Note: Enrolment figures are an FTE count of actively enrolled students and include students who are over the age of 22, non-Saskatchewan residents and who are enrolled in Ministry of Education designated Prekindergarten programs as of September 30.



School utilization rates vary across the division, reflecting ongoing enrolment trends and the diverse contexts of our schools. Several schools are operating near or above 80% utilization, while others—particularly smaller and rural schools—are well below that level. Many of the lower-utilization schools are designated Small Schools of Necessity, where geographic and community considerations remain an important factor.

Utilization rates are one of several inputs used by the Ministry when assessing capital priorities.



BOARD CHAIR COMMITMENTS FOR DECEMBER, 2025

December 2 - The Future is Now: A Preview of Governance in 2026 – Webinar

December 2 - Board Agenda Planning Meeting

December 4 - SSBA Executive Meeting

December 5 - SSBA Executive Meeting

December 9 - Hillsvale Colony School and Cut Knife Community School Visitations

December 9 - Unity Public School SCC Meeting

December 10 - Board Meeting

December 12 - CUPE Negotiations Check-In

December 12 - Unity Public School Visitation

December 12 - Board and SLT Christmas Supper

December 15 - Indigenous Council Meeting – Saskatoon

December 15 - Unity Comprehensive High School SCC Meeting and Supper

December 16 - CUPE Negotiations

December 16 - The Wise Men: 3 True Stories of Good Governance

December 17 - SSBA Board Development Committee Meeting

December 17 - Battleford Central School Meeting with Administration

December 18 - Sakewew Board Meeting

December 18 - Hillsvale Colony School Christmas Concert



CONTINUOUS AGENDA 2025-2026

Strategic Priorities

Strategic Mandate: to enhance student learning, well-being, transitions and equity

Strategic Priority	Outcome Areas	Reporting Periods
Students (Stakeholders)	Responsive Programming for Emerging Needs Affirming Environments	
Internal Processes	Deepen Redesign Reconciliation in Processes	Plan Overview – SEP 24
Staff Capacity (Learning & Growth)	Staff Development Staff Well-being Reconciliation	Four Updates: • Update #1 – DEC 10 • Update #2 – MAR 25 • Update #3 – JUN 17
Finances	Strategic Budgeting Optimal Staffing	

Business as Usual (BAU) Reports

- In addition to strategic work, BAU reports will be presented as listed here:
 - PR/Advancement BAU – Nov & Mar
 - Transportation BAU – Oct & Mar
 - Information Technology BAU – Oct & Feb
 - Facilities BAU – Jan & May
 - Accounting/Payroll BAU – Nov & Jun
 - Procurement – Dec & Jun
 - Service Leads – included in strategic plan reporting
 - Superintendent of Business BAU – every meeting
 - Superintendent BAU – as required
- Director's Reports
 - Presented at each meeting
 - Local and provincial updates
 - Log of school visits/meetings
- Data Reports
 - Presented with strategic updates
- School Visits – TBD
 - Three scheduled visits
- Board Working Sessions – TBD

<p>September Board Notes: SEP 17 – SSBA Executive Meeting SEP 18 – SSBA Board Chair Council – 1:00 – 4:00 (Regina) SEP 18 – Public Section Executive (Board) – 9:00 to 10:30 (Zoom)</p>		
SEP 10/25	Audit Committee Meeting – 2:00 SSBA Board Engagement	
SEP 24/25	Strategic Plan Overview (Actions, Outcomes and Metrics) Extra-Curricular Committee and Maymont Joint-Use Facility Update	Brenda Vickers, Director Mary Linnell, Trustee
<p>October Board Notes: OCT 16 and 17 – SSBA Executive Meeting OCT 20 – Board Chair Council – 8:30 to 9:30 (Virtual?)</p>		
OCT 29/25	Heritage Christian & Meadow Lake Christian Board & Admin Human Resources (HR) BAU (Fall Staffing and Enrolments) Information Technology (IT) BAU Transportation BAU	Aaron Melnyk, HR Administrator Rae McLenaghan, HR Administrator Ryan Kobelsky, IT Specialist Karen Weber, Transportation Specialist
<p>November Board Notes: NOV 16 – Board Chair Council (Regina Delta) NOV 16, 17 & 18 – Fall General Assembly (Regina Delta) NOV 16 or 17 – Public Section Annual Meeting (Regina Delta)</p>		
NOV 12/25	Organizational Meeting (review and sign Code of Conduct) Superintendents BAU (School Goals/SLIP Approval)	Superintendents of Learning
NOV 26/25 (virtual meeting)	Audit Committee Meeting – 2:00 Year End Financial Statements – BAU Annual Report – BAU	Lisa Palmarin, Superintendent of Business Senior Leadership Team Kelsie Valliere, PR/Advancement Specialist
<p>December Board Notes: DEC 4 and 5 – SSBA Executive Meeting (Location TBD)</p>		
DEC 10/25	Strategic Update #1 (Data) Procurement BAU PR/Advancement BAU Accounting/Payroll BAU	Senior Leadership Team Dan Coe, Procurement Administrator Kelsie Valliere, PR/Advancement Specialist Kristy Gray, Accounting/Payroll Specialist

January Board Notes:

JAN ? – SSBA Executive Meeting

JAN ? – SSBA School for New Trustee Academy (location?)

JAN 28/26 (virtual meeting)	NBCHS Welding Student Visit Superintendents BAU (Supervision/Curriculum Update) Catholic Advisory Committee Update Facilities BAU	Superintendents of Learning Glen Leask, Trustee Bailey Kemery, Trustee Wilma Peek, Facilities Specialist
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February Board Notes:

FEB 12 – Public Section Executive Meeting (Board Chairs & Directors) – 1:00 – 2:30 (Zoom)

FEB 25/26 (virtual meeting)	Information Technology (IT) BAU	Ryan Kobelsky, IT Specialist
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March Board Notes:

MAR ? – SSBA Executive Meeting

MAR 9 to 11 – LEADS APC (Regina)

MAR 25/26	Strategic Update #2 (Data) School Year Calendar Approval Hutterian Committee Update Heat Map Presentation Transportation BAU PR/Advancement BAU	Senior Leadership Team Ruth Weber, Superintendent of Learning Ronna Pethick, Trustee Nicole Kobelsky, Trustee Bailey Kemery, Trustee SLT and Specialists Karen Weber, Transportation Specialist Kelsie Valliere, PR/Advancement Specialist
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MAR 31/26 Tuesday (virtual meeting)	After Budget Work Session	Lisa Palmarin, Superintendent of Business
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April Board Notes:

APR ?? – SSBA Executive Meeting

APR ?? – SSBA Board Chairs Council

APR ?? – 2025 SSBA Spring Assembly (Saskatoon Sheraton)

Apr 3 to 10 – Easter Break

APR 16 or 17 – Public Section Executive Meeting (Saskatoon Sheraton)

APR 22 to 24 – SASBO (Regina)

APR 29/26	LOC Joint Board Meeting (our turn to host) Budget Process Presentation	Brenda Vickers, Director
May Board Notes: MAY ?? – SSBA Executive Meeting MAY ?? – SSBA Board Chair Council – 8:30 to 9:30 (virtual)		
MAY 27/26	Budget Associated School Committee Update Facilities BAU Human Resources (HR) BAU	Brenda Vickers, Director Lisa Palmarin, Superintendent of Business Glen Leask, Trustee Kelly Schneider, Trustee Wilma Peek, Facilities Specialist Aaron Melnyk, HR Administrator Rae McLenaghan, HR Administrator
June Board Notes: JUN 4 and 5 – Public Section General Meeting and PD (Location TBD)		
JUN 17/26	Strategic Update #3 (Data) Accounting/Payroll BAU Procurement BAU	Senior Leadership Team Kristy Gray, Accounting/Payroll Specialist Dan Coe, Procurement Administrator
AUG/SEPT 2026	Board Advance <ul style="list-style-type: none"> • Governance/Director Review • Professional Learning • Policy Review 	Board/Senior Leadership Team

Living Sky School Division No. 202
2025-2026 Enrolments - December 31, 2025

School	Grades													2025-2026 Info			2024-25 Info			
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	DEC 31 2025	NOV 30 2025	Var	Teacher FTE	DEC 31 2024	Var 2024
Battleford Central School	18	29	31	35	47	54	48	53							315	314	1	22.00	354	-39
Bready School		29	36	46	36	36	51	45							279	279	0	18.00	284	-5
Cando Community School		1	3	5	7	9	4	5	5	10	22	11	16	20	118	120	-2	8.50	90	28
Connaught School	39	36	35	34	27										171	175	-4	12.50	186	-15
Cut Knife Community	13	10	7	13	12	13	18	14	13	15	12	19	9	12	180	185	-5	15.00	206	-26
Hafford Central School		8	6	14	9	12	8	8	17	5	5	13	7	15	127	127	0	9.00	126	1
Hartley Clark School		10	13	20	15	15	15	12							100	98	2	7.00	92	8
Heritage Christian School		2	5	7	1	3	5	3	3	3	1				33	33	0	2.00	34	-1
Hillsvale Colony School		1	7	1	3	0	3	3	4	2					24	24	0	2.00	24	0
Home Based		16	12	17	18	19	14	22	16	11	10	13	7	4	179	182	-3		154	25
Kerrobert Composite School		9	19	11	14	14	8	21	14	9	10	17	14	15	175	175	0	12.50	190	-15
Lakeview Colony School		3	3	1	6	0	0	2	1	2					18	18	0	1.10	16	2
Lawrence School	35	13	25	18	26	24	27	32							200	203	-3	13.00	207	-7
Leoville Central School		7	8	7	12	2	9	9	13	7	19	11	11	10	138	137	1	10.50	136	2
Luseland School		8	11	13	17	24	18	15	8	21	10	13	16	14	188	191	-3	13.50	188	0
Macklin School	16	8	27	23	20	16	24	29	33	27	15	25	17	21	301	302	-1	20.50	318	-17
Maymont Central School	11	8	6	6	14	8	10	14	7	13	4	8	10	12	131	132	-1	11.50	144	-13
McKittrick Community						35	34	42							111	113	-2	10.00	127	-16
McLurg High School									18	24	19	16	18	18	113	111	2	11.90	128	-15
Meadow Lake Christian		6	5	3	3	1	6	6	4	6	2	1	1	0	44	44	0	2.00	38	6
Medstead Central School	8	10	5	14	8	9	12	17	6	15	7	3	13	3	130	130	0	9.50	125	5
Newmark Colony School		1	1	1	1	2	2	0	1						9	9	0	1.10	9	0
Norman Carter School		20	24	21	14	18	21	24							142	141	1	9.40	143	-1
North Battleford Comprehensive High School									164	173	152	183	216	200	1088	1093	-5	59.90	1092	-4
Scott Colony School		4	2	3	1	3	3	4	2	4					26	26	0	1.70	24	2
Spiritwood High School									27	25	40	42	39	49	222	224	-2	16.43	214	8
St. Vital Catholic School	44	19	19	25	16	18	21	22	19						203	206	-3	11.20	179	24
Unity Composite High School									50	66	50	56	42	52	316	313	3	19.13	323	-7
Unity Public School		35	32	21	35	35	43	30	28						259	257	2	13.75	239	20
Total	226	291	330	378	352	385	391	434	419	450	370	431	435	448	5340	5362	-22	344.61	5390	-50

Living Sky School Division No. 202

Enrolments - 2025-2026

School	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Battleford Central School	320	323	314	315					
Bready School	280	281	279	279					
Cando Community School	117	125	120	118					
Connaught School	167	168	175	171					
Cut Knife Community School	181	181	185	180					
Hafford Central School	130	127	127	127					
Hartley Clark School	94	94	98	100					
Heritage Christian School	33	33	33	33					
Hillsvale Colony School	24	24	24	24					
Home Based	180	182	182	179					
Kerrobert Composite School	175	176	175	175					
Lakeview Colony School	18	18	18	18					
Lawrence School	209	205	203	200					
Leoville Central School	137	136	137	138					
Luseland School	191	191	191	188					
Macklin School	299	301	302	301					
Maymont Central School	133	133	132	131					
McKittrick Community School	113	111	113	111					
McLurg High School	114	110	111	113					
Meadow Lake Christian Academy	42	43	44	44					
Medstead Central School	127	128	130	130					
Newmark Colony School	9	9	9	9					
Norman Carter School	140	140	141	142					
North Battleford Comprehensive High School	1123	1118	1093	1088					
Scott Colony School	26	26	26	26					
Spiritwood High School	234	226	224	222					
St. Vital Catholic School	215	212	206	203					
Unity Composite High School	318	313	313	316					
Unity Public School	252	255	257	259					
Total	5401	5389	5362	5340	0	0	0	0	0

Living Sky School Division No. 202

Fiscal Accountability Report



First Quarter Forecast

September 1, 2025 – November 30, 2025

Living Sky School Division No. 202
509 Pioneer Avenue
North Battleford, SK S9A 4A5
www.livingskysd.ca

Source Documents

Board Policy No. 2010 – Role of the Board Section 4 f) states that one of the roles of the Board is to:

“Monitor fiscal management of the division.”

Overview and Strategic Alignment

To assist the Board in monitoring the fiscal management of the Living Sky School Division, financial forecasts are prepared by the Superintendent of Business for Board information. This report provides consolidated financial information for the period September 1, 2025, to November 30, 2025

The 2025/2026 Operating Budget was approved by the Board of Education at the June 12, 2025, meeting of the Board and subsequently submitted to the Ministry of Education. The Board approved an operating deficit of \$4,035,036 [*2024/2025 actual surplus: \$1,510,937*]. After Ministry review, the deficit was adjusted to \$3,814,481. Adjusting for tangible capital purchases and non-cash expenses, the net cash deficit for the year was budgeted to be \$2,220,008.

The 2025/2026 Operating Budget was developed in a fiscally constrained environment, intent on addressing the educational priorities of the Board as set out in [Policy 1040 System Goals – Strategic Plan](#). The Strategic Actions for 2025/2026 include:

1. Responsive Programming for Emerging Needs
2. Affirming Environments
3. Deepened Redesign
4. Reconciliation Processes
5. Staff Development
6. Staff Well-Being
7. Optimal Staffing
8. Strategic Budgeting

Provincial Funding Update

The Ministry has introduced targeted funding adjustments for the 2025/2026 school year to better align resources with actual student needs. The provincial September 30, 2025, enrolments were lower than projected, creating an opportunity to reinvest approximately \$8.9 million across priority areas. These dollars have been directed to strengthen Supports for Learning—particularly for students requiring additional language support—and to enhance transportation funding for both rural and urban routes. For Living Sky, this additional funding will help offset cost pressures and reduce the size of the projected deficit for the year, supporting our goal of maintaining quality programming and equitable access for all learners.

Q1 Forecast

Living Sky School Division No. 202 1st Quarter - Forecast

	Aug 31 2026 Budget	1st Quarter Forecast	Budget to Forecast		Variance Difference %
			Forecast	Difference	
REVENUES					
Property Taxation	-	-	-	-	0%
Grants	74,600,154	74,254,550	(345,604)	0%	0%
Tuition and Related Fees	5,714,988	6,701,826	986,838	17%	17%
School Generated Funds	2,125,000	2,125,000	-	0%	0%
Complementary Services	2,069,564	2,069,564	-	0%	0%
External Services	1,507,735	1,546,600	38,865	3%	3%
Other Revenue	900,000	1,000,000	100,000	11%	11%
Total Revenues	86,917,441	87,697,540	780,099		1%

EXPENSES					
Governance	453,399	453,399	-	0%	0%
Administration	3,560,590	3,560,590	-	0%	0%
Instruction	58,534,381	58,444,381	(90,000)	0%	0%
Plant	12,147,779	12,147,779	-	0%	0%
Transportation	10,028,201	10,028,201	-	0%	0%
Tuition and Related Fees	360,764	500,570	139,806	39%	39%
School Generated Funds	2,125,000	2,125,000	-	0%	0%
Complementary Services	1,825,678	1,825,678	-	0%	0%
External Services	1,686,130	1,724,995	38,865	2%	2%
Other Expense	10,000	10,000	-	0%	0%
Total Expenses	90,731,922	90,820,593	88,671		0%
Surplus (Deficit)	(3,814,481)	(3,123,053)	691,428		-18%

Tangible Capital Asset Purchases	(1,185,000)	(1,185,000)
Capital Lease Payments	(220,555)	(220,555)
Amortization Expense	2,982,228	2,982,228
Employee Future Benefits	17,800	17,800
Net Cash Deficit for the Year	(2,220,008)	(1,528,580)
		691,428

Revenue

The net increase in provincial grant and federal tuition revenue is \$641,234. While provincial grants are \$345,604 below budget, tuition and related fees have increased by \$986,838. This increase is primarily due to federally funded students, who are recorded under tuition and related fees revenue. Living Sky currently has 460.5 tuition-paying students living on reserve compared to the budgeted 394 FTE—an unexpected increase of 66.5 FTE. Currently, 10% of Living Sky School Division are federally funded.

The small increase in external services revenue due to a funding increase for our two associate schools. Other revenue is forecasted to exceed budget by \$100,000, primarily due to donations and the gain on the sale of the house in Cando.

Expenses

Overall expenses are forecast to increase by \$88,671. While this net change is small, it reflects several offsetting adjustments within instructional spending. Instructional expenses are projected to decrease by approximately \$90,000, primarily due to the correction of an error in the original budget that resulted in an approximate \$500,000 credit. This reduction is largely offset by about \$410,000 in additional costs related to the opening of a Hutterian colony school in early 2026, as well as previously unbudgeted costs arising from the settlement of CUPE negotiations.

Tuition and related fees are expected to increase by \$139,806. This adjustment aligns projected expenses with actual costs for resident students attending school in Altario, Alberta, as well as students enrolled at Northwest College.

The increase in External Services expenditures is directly tied to a corresponding increase in funding and will have no effect on the overall financial results for the year.

Annual Deficit Reduction

The first-quarter forecast shows a projected operating deficit of \$3.12 million, which is an improvement of \$691,428 compared to the approved budgeted deficit of \$3.81 million. This is the result of the combined revenue and expenditure changes. This improvement also carries through to cash flow, reducing the projected net cash deficit for the year to \$1.53 million, compared to the original budget of \$2.22 million.

Forecast Considerations

This report is a first-quarter forecast, and it represents a point-in-time assessment based on information available as of the quarter end of November 30, 2025, along with additional information received subsequently, including funding confirmations and labour negotiation outcomes as of December 17, 2025. While the forecast indicates a favourable improvement in the projected operating and cash deficit, financial results may fluctuate over the remainder of the year as labour and transportation costs evolve, and other operational pressures emerge. Ongoing monitoring and regular reporting to the Board will continue to ensure that emerging risks are identified early and addressed through informed, timely decisions within the division's approved budget and financial policies.

2026 TRUSTEE ACADEMY



THURSDAY JANUARY 29, 2026 (VIA ZOOM)

9:00 a.m.	Welcome and Land Acknowledgment – President Shawn Davidson
9:05 a.m.	Role of the Board Chair – Rob DeRooy, Governance Solutions
10:30 a.m.	Break (<i>remain logged into Zoom</i>)
10:45 a.m.	Enterprise Risk Management – Sheila Filion, Virtus Group & Jeff McNaughton, SSBA
12:00 p.m.	Lunch (<i>exit Zoom and log back in at 1:00 p.m.</i>)
1:00 p.m.	Governing Without Administering – Clare Isman, Johnson Shoyama Graduate School of Public Policy
1:45 p.m.	Conflict Resolution & Communication – Faye Moen and Tracy Ford, Dispute Resolution Office
3:00 p.m.	Trustee Academy Concludes (<i>exit Zoom</i>)

CSBA 2026 Trustee Gathering on Education, Innovation and Reconciliation

[Back to Events \(https://portal.bcsta.org/event\)](https://portal.bcsta.org/event)

CSBA 2026 Trustee Gathering on Education, Innovation and Reconciliation

Date: July 5-8, 2026



Schedule

[Description ⓘ \(https://portal.bcsta.org/event/csba-2026-trustee-gathering-on-education-innovation-and-reconciliation/description\)](https://portal.bcsta.org/event/csba-2026-trustee-gathering-on-education-innovation-and-reconciliation/description)

[Policies ⚒ \(https://portal.bcsta.org/event/c\)](https://portal.bcsta.org/event/c)

[Register → \(https://portal.bcsta.org/event/register_multiple/31\)](https://portal.bcsta.org/event/register_multiple/31)

Schedule

FULL PROGRAM AVAILABLE HERE (https://bcsta.org/csba-gathering-2026/)

(Updated as details are finalized)

Hotel & Conference Venue:

The Fairmont Chateau Whistler
4599 Chateau Boulevard,
Whistler, BC V8E 0Z5

Event Summary

Sunday, July 5

Whistler Arrivals and Time to Explore Whistler at Leisure
Registration | 2:00 – 6:30 pm
Opening Ceremonies & Keynote | 6:30 – 9:00 pm

Highlights for the day:

- Jody Wilson Raybould

Monday, July 6

Breakfast | 7:30 – 8:45 am
Day of Learning | 9:00 am – 4:00 pm
Squamish Lil'wat Cultural Centre Dinner | 6:00 – 9:00 pm

Highlights for the day:

- Rick Hansen
- Concurrent Speakers (*to be finalized)
- Local to National – an Afternoon of Indigenous Learning

Tuesday, July 7

Breakfast | 7:30 – 8:45 am

Day of Learning | 9:00 am – 4:00 pm

Highlights for the day:

- Susan Aglukark
- Multiple Concurrent Speakers (*to be finalized)

Networking Social Reception | 4:30 – 5:30 pm

Whistler Restaurant Dine Around* | 5:30 – 9:00 pm

*Dine-around bookings coordinated via Tourism Whistler – meal is not covered through conference registration fees. More information to follow.

Wednesday, July 8

Breakfast | 7:30 – 8:45 am

Day of Learning | 9:00 am – 12:30 pm

Highlights for the day:

- Jon Montgomery
- Cross Country Check-in

Conference meals provided:

Monday – Breakfast, Lunch & Dinner

Tuesday – Breakfast, Lunch

Wednesday – Breakfast

Event registration is open until June 2, 2026

[Back \(https://portal.bcsta.org/event\)](https://portal.bcsta.org/event) [Register → \(https://portal.bcsta.org/event/register_multiple/31\)](https://portal.bcsta.org/event/register_multiple/31)

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